

13 March 2026

Dear Parent and Carers

I am writing to you today with the final arrangements for the upcoming ski trip. Please read this letter and keep it safe as it contains the information you will need as a family.

Departure arrangements for Friday 27 March

The students must meet at school at **11am** on Friday 27 March. Ski trip students do not need to attend lessons 1 & 2 and will be given an attendance mark as this is an official school trip. Students who do choose to arrive to school at normal time will attend lessons 1 & 2 but will not be required to be in uniform, they should come to school in their ski travel clothes. There will be a bag drop area in the PE department for those coming in first thing in the morning. Ski trip hoodies will be handed out on arrival and will be worn during the travel periods so we can be clearly identified as SVCS students. Parents and carers are welcome at 11am to wave the group off, but please park sensibly in a way that does not block the coach, and cars must remain outside by the bus collection area. The luxury coach from JH Coaches will be arriving from 11am and will depart at 11:30am sharp.

Return arrangements for Friday 3 April

The group will be returning for approximately 6pm on Friday 3 April. This is traffic dependent and on the punctuality of the ferry crossing so is subject to change. We will update everyone on an ETA via the school Facebook page when we have made the ferry crossing. Please ensure that you arrive in time to meet the coach at school when we return.

Packing

The students have all been provided with packing lists, but I have attached a list to this email. As a reminder, all their belongings should fit into one soft bag (dimensions 70cm x 35cm x 35cm) for under the coach (no hard suitcases permitted). We have been advised that students must bring a towel as these are not supplied by the hotel. Please ensure that all clothing is clearly labelled. This bag will go under the coach and as such anything in it will not be able to be accessed until we reach resort.

A rucksack should also be bought along for the coach which contains food and entertainment for the journey, a wallet or purse, one pair of ski socks for ski fit when we arrive, cables and charging packs if required and a small wash bag with deodorant, a toothbrush and toothpaste for when we stop at services on Saturday morning. Please note that aerosol deodorant is not allowed by the hotel as it can set off the fire alarms, roll on only please. You'll also need to have lunch in this bag as well as snacks etc for the journey. A meal for Friday evening will be provided on the ferry.



Passports and GHIC Cards

These should have been bought in to the school office already, but there are a number outstanding. Please can you arrange for them to be handed in ASAP. Passports and GHIC cards will be held by staff throughout the duration of the trip and will be handed back on the coach as we return to school.

Medication

All student medication must be held by staff during the trip and records of medication will be kept by myself as trip leader. All medication must be handed to staff on the morning of departure in a clear plastic bag with names on. A note is also required outlining the dosage, timing and frequency of any medication for staff to follow while we are away.

Rooming arrangements

We endeavour to get the rooming arrangements sorted ahead of the trip to allow students to indicate who they would prefer to have in their rooms, but we have to wait for the room plans from the hotel which are usually supplied a week in advance. Currently we are still waiting for this from the hotel. As soon as we have this information, we will be in contact to ask students to indicate their preferences. It is not always possible to accommodate all requests, but we work hard to make this as smooth a process as possible and will always try to make sure that students have at least one of their indicated friends in a room with them. Mixed gender rooms are never allowed, and we endeavour to get similar year groups to share rooms. The hotel we are staying at is the *Hotel Wildrose in Neukirchen* and they have been very accommodating in the past, so we hope to be able to sort everyone into suitable rooms.

Dietary requirements

Thanks to all of you who have indicated on the forms about dietary issues. This information has been passed on to our hotel via our tour organisers. We will check ahead of each meal as to its suitability for those who have allergies and will ensure there are alternatives available.

Snow Union Clothing Hire Fitting

Snow Union will be in school on Monday 23 March to do the ski fit for those who have ordered through the company. This will take place at lunchtime. All clothing ordered through the company will be professionally fitted on this date, and alternative sizes will be available if your child has grown since you ordered.

Mobile devices

Mobile phones and tablets are permitted at your own risk, but the school accepts no responsibility for their safe keeping or use while we are away. It is essential that you take out your own insurance for any devices and it is your responsibility to check that this cover meets your needs. The use of mobile phones is limited to direct contact (phoning, messaging, group chats etc.). **Mobile phones must not be used to upload pictures to social media. We have students in attendance who do not have permission for their images to be used in social media posts.**



Emergency Contact Information - how you can contact us

Please make sure that the details you have provided for us are up to date and include any mobile numbers we may need while we are away. Please check EduLink to ensure these are correct. In the event that you need to contact us while we are away, please use the school emergency contact line **07453 787217**. This will put you through to our UK based school emergency contact who will pass all relevant information to the party while we are abroad. This is for emergency information only, not general updates.

Ski Trip updates while we are away

The staff will be uploading pictures and updates via the school Facebook page. This is a great way to keep up with what's going on and see the fun. We will endeavour to update each day, but bear with us if we don't quite make it, we're usually quite busy!

Thank you for taking the time to read all this info. Please keep this safe and refer back to it before asking any questions. If you do have an issue that isn't covered here, then please email nleppard@stourvalley.org and I will be happy to help.

Best regards, and here's to an amazing ski trip!



Mr Leppard
Head of PE | Ski Trip Leader
Stour Valley Community School

