



Provider Access Policy

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student Entitlement

All students in Years 7 -11 are entitled to

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

Procedure

A provider wishing to request access should contact

Lauren Howard, Head of PSHE

Telephone: 01787 279342 Email: lhoward@stourvalley.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Proposed event timetable for 2023/24

	Autumn Term	Spring Term	Summer Term
Year 7	Career Skills lessons x2 Assembly opportunities.	Working and Finance lessons x2 Assembly opportunities.	Assembly Opportunities.
Year 8	Career Skills lessons x2 Assemblies	Working and Finance lessons x2 Assemblies	Assembly Opportunities.
Year 9	Suffolk Work and Employment Rights lessons x2	Working and Finance lessons x2 Tutor time resources for Options. Careers Day	Assembly Opportunities.
Year 10	Assembly opportunities.	Tutor time Careers Support. Interview Skills	Career Day
Year 11	Assembly opportunities. Tutor time resources. Post-16 evening	Diversity and Collaboration in the work place lessons.	

Please speak to our Head of PSHE to identify the most suitable opportunity for you.

4. Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of PSHE or a member of the PSHE team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Area, which is managed by the school library team. The Resource Area is available to all students at lunch and break times.

5. Safeguarding

All visitors are expected to have due regard to safeguarding. We believe it is the responsibility of all visiting adults to take an interest in the welfare of our students. If visitors are concerned about any student or adult then please ask to speak to someone about safeguarding. All visitors without evidence of a current DBS check will be accompanied by a member of staff at all times whilst on the school premises.

6. Monitoring and review

The Governing Body will be responsible for reviewing this policy annually. Any changes will be made in line with legislation.

Ratified by Governing Body	SVCS LGB
Date	28 November 2023