

6 May 2025

Dear Parents and Carers

Re: Year 11 – End of Term Arrangements and Study Leave

I am writing to confirm the arrangements for the final few weeks of Year 11 as we enter the public examination period.

All students are expected to continue attending school full-time, including on days when they have examinations. After completing their exams, they should attend their normal lessons as usual. The standard timings of the school day remain in place. Where exams run into break or lunchtime, we will ensure that students are given a sufficient break.

On Friday 23 May, all students will be in school to sit their English Language Paper 1. Once the exam has finished - including for those entitled to extra time - we will hold a leavers' assembly. After this, students are welcome to leave the site independently or be collected (this will be approximately between 12:30pm and 1:00pm). Alternatively, students may choose to remain in school, where they will be supervised. This marks the start of their study leave.

From Monday 2 June, students may choose from the following options:

- Attend school for their exams only. They must be in full school uniform and arrive at least 25 minutes before the scheduled start of each exam. Once their exam has finished, they may leave the school site
- Remain in school to attend revision sessions for subjects where they still have exams or to study in supervised independent revision rooms. A timetable of available sessions will be provided each week to ensure clarity. Any student attending school must register with their form tutor on arrival and sign out at main reception when leaving the site

For each morning examination, we encourage all students to meet in the main school hall at 8:15am for final preparation and support.

If you have any questions about these arrangements, please do not hesitate to contact me directly or encourage your child to speak with their form or subject teachers.

Thank you for your continued support.

Yours faithfully

Mr N Mussett - Deputy Headteacher

